**ENROLLMENT & SCHOOL FEES CONTRACT**

Child’s Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent’s Names:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Numbers:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Person Responsible for Payment:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School Year:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent’s Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*ACCEPTED*

Principal’s Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *(Please initial at each paragraph where indicated)*

\_\_\_\_\_ I/We agree to pay the tuition specified herein for the above student at the specified pay-by dates and according to the chosen enrollment option.

\_\_\_\_\_ I/We understand that the Application Fee and Development Fund fee are non-refundable.

\_\_\_\_\_ I/We understand that we are responsible for the school fees charged for three terms each school year. If I/we transfer my/our child to another school or remove him or her for any reason, I/We understand that tuition paid in advance, or under installment agreement to be paid, is non-refundable.

\_\_\_\_\_ We agree to pay tuition by the following dates:

 1st Term pay by second week of June.

 2nd Term pay by second week of September.

 3rd Term pay by second week of December.

\_\_\_\_\_ Cheques must be made payable to D. Sean Nottage, Ltd.

\_\_\_\_\_ Cash payments shall only be made directly to the Principal, in person.

\_\_\_\_\_ I/We understand that a late fee of $250 will be strictly enforced on tuition payments made after a grace period of one week from eachrelevant due date.

\_\_\_\_\_ Furthermore, I/We understand the following:

\_\_\_\_\_ If I/We enroll my/our child after 10th June for the new school year, payment for the first term is due immediately. If I/We enroll my/our child after 16th September, payment for the 2nd term is due immediately. If I/We enroll my/our child after 9th December, payment for the 3rd term is due immediately. If I am/we are unable to pay any term’s fee by the due date, an installment payment agreement must be signed and adhered to.

\_\_\_\_\_ I/We understand that each returning student is required to pay an Enrollment Fee of $200 at the start of the new school year, before the commencement of the first term.

\_\_\_\_\_ I/We understand and will abide by the Placement Deposit policy.

\_\_\_\_\_ I/We understand it is important that my/our child’s place for the following school year is reserved as early as possible. I/We understand that a non-refundable Placement Deposit of $500 is due by the end of January, which is applied toward tuition for the first term.

Your understanding of these policies is greatly appreciated.

Sincerely,

Kara Nottage

B.S, M.S, Child Study & Early Childhood Education

Principal & Owner, The Little Schoolhouse

Nassau, The Bahamas, 325-3795, schoolhousenassau@gmail.com

 I/We have read, understand and agree to abide by all of the above policies and conditions.

 Parent Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Parent Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_